

Administrative Appeal Submittal Requirements

The following information shall be included with the Master Land Use Application:

- ☐ Master Land Use Application. **10 copies**
- ☐ All applicable fees (See the 2006 City of Auburn Fee Schedule).
- ☐ **10 copies** of a narrative where the appellant must clearly identify the following:
 - a. The errors which the appellant believes were made in the action or decision, which is being appealed, or the procedural irregularities associated with the action or decision.
 - b. Specific reasons why the city's action or decision should be reversed or modified.
 - c. The harm which is expected to be suffered by the appellant as a result of the action or decision being appealed. If the appellant is a group or organization, the harm to any one or more members of the group or organization must be stated.
 - d. The desired outcome of the appeal.

Please note: Additional information may be required. The applicant will be notified in writing if additional information is necessary. The application type requires a public hearing before the City of Auburn Hearing Examiner. Those hearings are held on the third Tuesday of every month.

If you have any questions please contact the Planning Department at 253-931-3090.